



Greenacre International School

Admissions Policy

Introduction

Greenacre is a multicultural school serving international and local communities, so we are proud to welcome students of all nationalities, religious and ethnic backgrounds. We operate a non-selective admissions policy, we accept students with a range of abilities into our school. We welcome new applications throughout the academic year.

We are an equal opportunity school, applying our regulations on admissions fairly and without prejudice. All admission applications are carefully evaluated and updated in consultation with stakeholders both within and external to the school.

Greenacre follows the UK education system that operates on the idea that students work best in their correct class age groups. Differentiated teaching caters for the different needs and abilities. The most able children are challenged, while children needing with English as a second language are supported and if necessary given an individual education plan (IEP).

At Greenacre International School, it is important for students to be with the same age to allow them to facilitate their social maturity. For that reason, we have a policy of keeping children within their correct age band.

In isolated cases, if parents feel that their child would benefit from being placed out of age, the school will assess the child, talk to the child's parents and, previous school to assess what is best.



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Admissions Procedures

After contacting our admissions team it is advised that you arrange a tour of the school and its facilities. Our admissions procedures are described in four stages as stated below.

Stage 1 - Contact our admissions team (info@samuigreenacreschool.com)

As soon as you contact our admissions team they will answer your immediate questions and direct you to the appropriate person to arrange a tour of the school.

Stage 2 - Arrange a visit to the school

It is helpful if your children are able to accompany you on your first visit to Greenacre International School, but we understand if this is not possible. However, we advise that your children come visit the school prior to their first day to make their transition as easy and comfortable as possible.

The first visit should answer all your questions and we will explain as best we can the essentials:

- the admissions procedure including documents,
- level of English (if your child does not have English as a first language, he/she will meet with our EAL specialist),
- our school facilities, vision and ethos,
- total payments due, stating refund and notice requirements,
- next steps.

We will provide you with all the documents needed to make your decision to join our school including the school calendar. You will then be given the contact information of our Headmaster, Mr Dara Nagle to arrange a time that suits you.

Our Headmaster will be able to guide you through the UK school system and advise you on class placement. Only the Headmaster can confirm such details after receipt of the formal application and following initial assessments.

If you wish to continue the application process, the following documents must be submitted to the admissions team:

- a completed Greenacre Application Form;
- copies of your children's latest school reports (preferably translated into English where possible) and any other relevant details such as examination results;



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- a copy of your child's birth certificate or Thai ID card
- 2 copies of a recent passport size photograph (4cm x 6cm) of each applicant;
- a photocopy of the passport of the father, mother and children.
- Copy of your child's accident insurance card (if applicable).
- Copy of work permit of father or mother(if applicable).
- Signed photographic consent form.

Stage 3 – Admission to the school and payment made

Your acceptance of the offer should be made prior to your child starting school. The payment of school fees, a 10,000 Baht bond and 5,000 Baht registration fee for each constitutes your acceptance of a place.

At this stage you will receive a confirmation email from our accounts team to arrange payment and be issued with an invoice.

Stage 4 - Class teacher informed and first day

As soon as we have confirmation of registration the class teacher will be informed. Please arrive by 8:30am on the first day and inform the office of your presence. All students will be monitored for their academic ability in the first two weeks as well as assessing their social interaction with their peers. Our main aim to evaluate and assess how able your child is to access the whole school curriculum and if their learning needs can be met by us.

All students from Year 1 and up will undergo phonics screening and an English test will be set for students in year 3 and above. It is important that we have a baseline assessment to check the level of attainment for each student at Greenacre International School.

The Headmaster will meet all prospective students and during the admissions process to check in with them and see how their experience of our school is going.

Please note: In some cases not all of these steps are possible or appropriate for your situation. Please let our admissions team know and we will happily talk with you about how best to adapt our admissions process to suit you and your family's needs.



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Visa: Please inform our admissions team if you require a visa and they will explain the steps and costs associated with the process.